



SWITCHING MADE SIMPLE



Cross Keys Bank

Switch Kit

Member
FDIC

WELCOME!

Switch to Cross Keys Bank

Cross Keys Bank combines the value, service and convenience you've been looking for – all to make banking easier for you.

We make switching accounts simple and hassle-free. Our Switch Kit will show you how simple it is to switch your accounts in just four simple steps.

Need more personalized assistance? Stop by our nearest branch and a universal banker will be happy to assist you.

Thank you for switching to Cross Keys Bank. We look forward to taking care of your banking needs!

To find a branch near you, visit us online at **www.crosskeys.bank** or call us at **888.766.3246**.

Get started today!

Follow these 4 simple steps:

01 Open and start using your Cross Keys Bank account

We will partner with you to help you choose the accounts and services that best fit your needs.

02 Create your electronic transaction checklist

It only takes a few minutes to review your old account for direct deposits and automatic payments. Use the enclosed Transactions Checklist to identify all direct deposits and automatic payments.

03 Change online and recurring deposits and withdrawals

Use the Transaction Checklist to change all direct deposits and automatic payments to your new Cross Keys Bank account. Be sure to remember automatic payments from your debit card. While most direct deposit or automatic payments can be changed online or by phone, paper change forms are also included in this kit for your convenience.

04 Close your former account

After all of your checks have cleared and your direct deposits and automatic payments begin posting to your new Cross Keys Bank account, complete and send the Request to Close Account(s) form to your former bank. We will be happy to assist you with completing and sending this form. Some institutions may require additional information.

If you have additional questions, don't hesitate to call us, visit www.crosskeys.bank or talk to a Universal Banker at your nearest branch.

Electronic Transaction Checklist

Direct Deposits: List all direct deposits to your account(s).

[illegible]

Automatic Payments/Transfers: List all electronic withdrawals or automatic transfers to your account(s).

[illegible]

➔ 1 Copy

➔ 2 Complete

➔ 3 Send



Automatic Withdrawal Change Form

To: _____

From: _____

Account Number: _____

I have recently changed banks and would like to have my transactions with your company changed to my new account. Please discontinue transactions from my old account and begin using my new Cross Keys Bank account immediately.

My new account number: _____

Cross Keys Bank routing number: 111102389

Account Type:

☐ Checking

☐ Savings

I have included a voided check with this authorization, if applicable.

For questions regarding this form, please call (customer number): _____

Thank you.

Authorized signature: _____ Date: _____

Name (printed): _____

➡ 1 Copy

➡ 2 Complete

➡ 3 Send



Direct Deposit Change Form

To: _____

From: _____

Account Number: _____

I have recently changed banks and would like to have my transactions with your company changed to my new account. Please discontinue transactions from my old account and begin using my new Cross Keys Bank account immediately.

My new account number: _____

Cross Keys Bank routing number: 111102389

Account Type: ☐ Checking ☐ Savings

I have included a voided check with this authorization, if applicable.

For questions regarding this form, please call (customer number): _____

Thank you.

Authorized signature: _____ Date: _____

Name (printed): _____

➡ 1 Copy

➡ 2 Complete

➡ 3 Send



Request to Close Account(s)

To (Former Financial Institution): _____

From (Name of Account Holder(s)): _____

Please accept this letter as written authorization to close the following account(s) at your financial institution. All outstanding transactions have cleared and electronic deposits and withdrawals have been discontinued.

Please issue a check for any remaining balance and send it to my attention at the following address:

Address: _____ Apt. #: _____

City: _____ State: _____ Zip: _____

Phone Number: _____

Please close the following account(s):

Account Number: _____ Type of Account: _____

Account Number: _____ Type of Account: _____

Account Number: _____ Type of Account: _____

Thank you.

Authorized signature: _____ Date: _____

Name (printed): _____



Cross Keys Bank

Cross Keys Bank is a full service bank founded in 1902 to meet the needs of a growing community. For the past 117 years, service, honor, and integrity have been the guiding principles of Cross Keys Bank, but personal commitment is what sets us apart. We are neighbors and friends who value the traditions that strengthen community while embracing the innovations that make life a little more convenient for everyone. From personal checking, savings, and insurance to a full range of business banking products, the friendly professionals at Cross Keys Bank are here for you. Visit any of our convenient locations or call on us if you need help with any of our products.

Our mission is to help our customers succeed. By their success we will succeed.

Member
FDIC



SINCE
Safe and Sound
1902

Monroe*

1401 Hudson Lane, Ste 100
318.361.9500

Rayville*

1913 Julia Street
318.728.6380

Sterlington*

167 Keystone Road
318.665.4511

Tallulah*

115 North Chestnut
318.574.3210

Newellton* (ATM Only)

3144 Highway 65
318.766.3246

Shreveport*

4855 Line Avenue
318.698.3246

St. Joseph*

307 Plank Road
318.766.3246

West Monroe*

400 McMillan Road
318.362.0023

**ATM located at branch*

www.crosskeys.bank